



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT.

MINUTES

Minutes of 51st Finance Committee meeting of the Sardar Vallabhbhai National Institute of Technology, Surat held on Thursday, 29th August 2024 at 3:30 p.m. at Sardar Vallabhbhai National Institute of Technology, Surat in hybrid mode (online & offline). The following Members were present:

1. **Prof. Bhim Singh** : Chairman (Online)
SERB National Science Chair & Emeritus
Professor, IIT Delhi
2. **Prof. Anupam Shukla** : Member
Director, SVNIT, Surat
3. **Mrs. Veena Dunga** : Member (Online)
Deputy Secretary (NITs)
Ministry of Education,
Shastri Bhavan, New Delhi 110115
Representative of:
Joint Secretary Department of Higher
Education, Ministry of Education, New
Delhi
4. **Shri Harihara Sundaram S** : Member (Online)
Under Secretary, Finance (IFD)
Ministry of Education,
Shastri Bhavan, New Delhi 110115
Representative of:
Joint Secretary & Financial Advisor,
Ministry of Education, GOI, New Delhi
5. **Prof. Keyur P. Desai** : Member
Professor, Deptt. of Mechanical
Engineering, SVNIT, Surat.
6. **Dr. Shweta N. Shah** : Member
Associate Professor, Deptt. of Electronics
Engineering, SVNIT, Surat
7. **Dr. Pramod Mathur** : Member Secretary
Registrar, SVNIT, Surat

Pramod

At the outset, the Director welcomed the Chairman, BoG, Professor Bhim Singh and all the members present in the meeting. He congratulated the Chairman, BoG, Professor Bhim Singh for receiving the award of "Rashtriya Vigyan Purskar- Vigyan Shri" from the Hon'ble President of India. The Committee was informed about the comments received from IFD on the Agenda items of this meeting. After preliminary discussions, the following agenda items were taken up for discussion with the permission from Chair:

Item 51.01: To confirm minutes of the 50th Finance Committee Meeting held on 22.05.2024.

Reso 51.01: It was informed to the members that no comments were received for the minutes of 50th FC Meeting. After deliberations, it was:

"Resolved to confirm minutes of the 50th Finance Committee Meeting held on 22.05.2024."

Item 51.02: To note the action taken on the resolutions adopted by the Finance Committee in its 50th meeting held on 22.05.2024.

Reso 51.02: The action taken on the resolutions of the Finance Committee was noted.

"Resolved to note the action taken on the resolutions adopted by the Finance Committee in its 50th meeting held on 22.05.2024."

Item 51.03: To consider for extension of ongoing contract with M/s. Oriental Integrated Facility Management Pvt. Ltd. for Manpower Services at SVNIT, Surat for One year (i.e. from 01-10-2024 to 30-09-2025) as per existing contract.

Reso 51.03: It was informed to the Committee that, the existing contract with M/s Oriental Integrated Facility Management Pvt. Ltd. for Manpower Services at the total cost of Rs.4,98,90,990.72/- including Taxes which will be completed on 30.09.2024. This was in accordance with the decision of the 47th Finance Committee and 68th Board of Governors meeting held on 12.09.2023 and it was also resolved that, the period of contract may be renewed further subject to satisfactory performance of the contract. As informed by the FIC- Housekeeping and Sanitation, the services provided by M/s. Oriental Integrated Facility Management Pvt. Ltd. is found to be satisfactory. The 117th Purchase Committee Meeting held on 25.07.2024 recommended for extension for One year from 01-10-2024 to 30-09-2025 from M/s. Oriental Integrated Facility Management Pvt. Ltd. as per existing contract. **After deliberations,**

"Resolved to recommend to the Board of Governors to approve extension of ongoing manpower contract with M/s. Oriental Integrated Facility

Management Pvt. Ltd. for Manpower Services at SVNIT, Surat for One year (i.e. from 01-10-2024 to 30-09-2025) as per the existing contract at the estimated cost of Rs.5,02,96,295/-. No further extension will be allowed. The institute should take timely action for further award of the new contract."

Item 51.04: To consider for sanction of Rs.1,96,47,614/- for Supply, Installation, Commissioning and Training of Re-Circulating Sediment Transport Flume and Related Accessories along with the basic accessories for Department of Civil Engineering from M/s. Finite Technologies, Ambala Cantt., Haryana from DST-FIST Grant and IRG of the institute.

Reso.51.04: It was informed to the members that in the 48th Finance Committee and 70th Board of Governors meeting held on 07.11.2023 approved the sanction of Rs.1,96,47,614/- including all taxes for Supply, Installation, Commissioning and Training of Re-Circulating Sediment Transport Flume and related accessories along with the basic accessories under DST-FIST project subject to clarification from Tender Evaluation Committee for reasonability of rate/amount and extension of validity of bid from the bidder and communication to DST for continuation and extension of the project. The Institute has sent request to Infrastructure Division of DST for request for extension of project tenure sanctioned, however, no extension letter has been received till date. It was also informed that, the total cost of project was Rs. 175.00 lakh including Rs. 160.00 lakhs for capital expenditure and Rs. 15 lakh for General Expenses. The capital cost includes Rs. 40.00 lakh for High performance computing facility and Rs. 120.00 lakh for Re-Circulating Sediment Transport Flume and related accessories along with the basic accessories. Out of which first installment of Rs.120.00 Lakhs has been received. The expenditure Statement and Utilisation Certificate has been regularly submitted to the DST from time to time. The extension for bid validity has been extended upto 8th November 2024. During discussion, it was advised that the Project Investigator & the Department should follow up with the funding agency. (DST) for confirmation for extension of the project so that order may be placed by the institute. **After deliberation,**

"Resolved to advise the Project Investigator & the Department Concerned should follow up with the funding agency (DST) for confirmation of extension of the project. The matter may be placed again after receipt of confirmation from the funding agency."

Item 51.05: To consider for Payment of gratuity as per the Payment of gratuity Act 1972 and to grant PF to the Daily wagers of the Institute.

Reso 51.05: It was informed to the Member of the Committee that, at present Institute has 145 daily wagers on institute's roll and have been working since long and there

has not been any addition after the year 2012. The benefit of payment of Gratuity and Provident Fund to these daily wagers hasn't been extended.

Earlier based on the complaint of the Bhartiya Mazdoor Sangh, Rajkot to Regional Provident Fund Office Surat regarding non-compliance of provisions of EPF at the SVNIT Surat, the inquiry u/s 7A of the EPF Act was initiated under which the Assistant Provident Fund Commissioner determined the PF amount to the tune of Rs. 148.62 lakhs and directed the institute to remit the same in August 2014. The institute has filed an appeal before the EPF Appellate Tribunal New Delhi which granted the interim relief and stayed the order dated 14.8.2015 issued by the Assistant Provident Fund Commissioner. The matter has now been transferred to CGIT Ahmedabad (EPF Appeal No. 61/2017).

During discussion, the ministry representative present in the meeting advised to defer the proposal. The matter will be placed again in the subsequent meeting. After deliberations,

“Resolved to defer the proposal and may be placed again in the subsequent meeting.”

A.O.B.

Item 51.06: To consider the proposal for termination of Existing Agency of Housekeeping Services - M/s Guruji Infrastructure Pvt. Ltd. and to empower the Director SVNIT, Surat to grant permission to take necessary action for inviting fresh bid through GeM for the Housekeeping Services work as per GFR-2017 and to approve for placing the work order to the lowest bidder through GeM

It was informed that in the 49th Finance Committee and 72nd Board of Governors Meeting held on 15.02.2024 it was approved to initiate the tendering process for availing Annual Cleaning and Sanitation Services to the Institute at the estimated total cost of Rs.3,07,76,470/- (Rupees Three Crore Seven Lacs Seventy Six Thousand Four Hundred Seventy Only) and the Director was empowered to approve for placing the work order to the eligible lowest bidder through GeM/CPPP. Accordingly, M/s Guruji Infrastructure Pvt Ltd, Thane, Maharashtra was awarded the Contract for one year through GeM which will expire on 30.4.2025. It has been observed that the services provided by M/s Guruji Infrastructure Pvt Ltd is not satisfactory and up to the mark. Many complaints were raised regarding the quality of the Service Level Agreement (SLA). The warning letters were also issued to the M/s Guruji Infrastructure Pvt Ltd. from time to time to improve the services.



Considering the housekeeping and sanitation services as essential in nature which is time bound and cannot be compromised in any respect. Therefore, the institute may terminate the contract of the said firm following the procedure and if required, re-tender the same through GeM/CPMP. The estimated cost for the same will be approximate Rs. 310 lakhs for one year. It was proposed that, the Director SVNIT, Surat may be empowered to take appropriate action for termination of contract after due process and to initiate the fresh bidding through GeM for the above-said work if required. Further Director SVNIT, Surat may be empowered to approve for placing the work order to the eligible lowest bidder selected after bidding process through GeM.

During deliberations, the members suggested that while terminating the contract, the security deposit of the contractor should also be forfeited as per the terms of contract. Proper procedure should be followed for termination of the contract as per rules. After deliberations,

"Resolved to recommend the Board of Governors to empower the Director of the institute to approve the termination of the work order of M/s Guruji Infrastructure Pvt. Ltd. after due process if required and for inviting fresh bids, through GeM for the housekeeping and sanitation services as per GFR-2017 provisions. The Director SVNIT Surat may be empowered for placing the work order to the eligible lowest bidder selected after bidding process. While terminating the contract, appropriate action may be taken against the service provider for their failure to provide the adequate services as per the terms of Service Level Agreement."

The meeting ended with vote of thanks to the Chair.


(Dr. Pramod Mathur)
REGISTRAR &
MEMBER SECRETARY
SVNIT, SURAT

की पुष्टि
CONFIRMED


अध्यक्ष/CHAIRMAN
वित्त समिति
FINANCE COMMITTEE
स. व. स. प्रौ. सं. सुरत
SVNIT, SURAT


(Prof. Anupam Shukla)
DIRECTOR &
MEMBER
SVNIT, SURAT